

# EXCEL CONNECTION IMPROVES INTERNAL WORKFLOW PROCEDURES WITH DOCUMENT MANAGEMENT SYSTEM

## CLIENT



INDUSTRY  
Manufacturing

LOCATION  
Milwaukee, WI

WEB SITE  
[www.excelconn.com](http://www.excelconn.com)

## COMPANY HIGHLIGHTS

Respected Cable Manufacturer  
in Business Since 1986

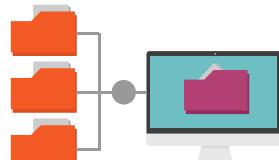
Maintains Close  
Customer  
Contact



Committed to Quality  
Products, Diverse  
Capabilities and Fast  
Turnarounds

## CHALLENGES

At Excel Connection, documents from different departments are often combined and filed together by a unique feature or field.



The company needed a document management system that could automate this process as well as seamlessly integrate with their current operating system.

## BENEFITS GAINED SINCE IMPLEMENTING CONTENT CENTRAL™ FROM ADEMERO



### AUTOMATED DOCUMENT GROUPING

The versatility of Content Central allowed Excel Connection to group together documents from different departments by unique features.



### INTEGRATION WITH OPERATING SYSTEM

The seamless integration with the company's current operating system simplified the process of transferring information and documents.



### EMPLOYEE ADOPTION

Employees became more committed to document management once they realized how quick, simple, and beneficial the overall process was.



### INCREASED SECURITY

Content Central allowed Excel Connection to have full control over the access permissions for sensitive documents.

“

I needed a system that was easy to operate for employees that were not computer savvy. Content Central had 3 tabs, Search, Folders and Capture. Other systems were much more complicated.

”

Colleen Weber, Business Manager  
Excel Connection

# Since 1986, Excel Connection has been a leading manufacturer of high quality cable assemblies, lead wires, wire harnesses, and electro-mechanical assemblies.

Operating out of a 30,000 square foot facility in Milwaukee, WI, Excel Connection focuses on consistently exceeding their customers' expectations of quality, delivery, and cost. They accomplish this through a company-wide commitment to continuous improvement and attentive customer interaction.

Recently, the company began researching document management systems in order to streamline processes and improve workflow. One of the primary requirements was for the system to work well with EVO, their current operating system. All accounting, production, and operating functions of the company are maintained within EVO, so finding a compatible system was vital. "We had a lot of filing," commented Colleen Weber, Business Manager at Excel Connection. "We filed packets of purchase orders for raw material with acknowledgments, packing slips, and invoices which we never kept up on."

After a thorough research phase, Excel Connection chose Content Central by Ademero. The simplicity, functionality, and affordability of the system provided the company with exactly what they were searching for. "I needed a system that was easy to operate for employees that are not computer savvy," said Weber. "Content Central has 3 tabs: Search, Folders, and Capture. Other systems were much more complicated." Content Central also allows the company to automatically group related documents from different departments, a feature not often seen in other document management systems.

After mapping out the automation processes in July with the Shumaker Technology Group, Content Central was installed in early August. STG continued to work with Excel Connection through September to tweak and improve certain aspects of the system. "We had everything working perfectly by the 1st week of October," commented Weber. However, there was a small hiccup experienced when the year changed from 2014 to 2015. "We realized we needed to separate customer and vendor files by year, customer, and then purchase orders," mentioned Weber. "Quick fix by

Shumaker Group and everything was good!"

STG was also able to help seamlessly integrate information from the EVO operating system with Content Central, saving Excel Connection countless hours of filing time. The company's internal workflow procedure was vastly improved as well. Previously, the process of dealing with purchase orders and associated paperwork was manual and time-consuming. Now, when a purchase order is created in EVO, it's emailed directly to the customer as well as to a customer file in Content Central. When customer acknowledgment comes back, it's scanned in to the same file within Content Central. Then, when the packing slip is received, it too is scanned into the file. Finally, when the Accounting department pays the invoice in EVO, the invoice file is automatically updated with check number and date.

"Once they realized how simple the process was, the time savings, storage space reduction, and elimination of manual filing tasks, the employees' commitment was huge."

In addition to simplifying the company's workflow procedures, one of the immediate benefits of implementing Content Central was the staff's increased commitment to document management. Weber explained, "Once they realized how simple the process was, the time savings, storage space reduction, and elimination of manual filing tasks, the employees' commitment was huge."

In the near future, Weber says Excel Connection plans to use Content Central to increase efficiencies in other areas of the company. "We need to look at our other manual systems and move these into Content Central. All of our customer files for the products we build including part drawings, revision updates, and pricing for example. Human resource files and sourcing documents all need to be moved into Content Central as well."

When Weber was asked about her overall experience with Shumaker Technology Group, she remarked that she was very pleased. "Kyle, Jacob, and Andrew [at STG] are the best. They are experts in working with operating systems and Content Central integration. They also know how to set up document management systems for ease of use by their customers."



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