

Mayor Leeming and Councilmembers Hunsaker, Cooper and VanDyke we administered the oath of office prior to the start of the meeting.

**CALL TO ORDER:**

Mayor Leeming, (virtually in the City of DeWitt, Clinton County, Michigan), called the Regular City Council Meeting to order at 7:00 p.m. She led the pledge of allegiance.

**ROLL CALL:**

Council Members Present: Matthew Cooper, (virtually in the City of DeWitt, Clinton County, Michigan) Denise Donohue, (virtually in the City of DeWitt, Clinton County, Michigan) Dave Hunsaker, (virtually in the City of DeWitt, Clinton County, Michigan) Trevor VanDyke, (virtually in the City of DeWitt, Michigan) Frank Waters, (virtually in the City of DeWitt, Michigan) and Jennifer Whitman (virtually in the City of DeWitt, Clinton County, Michigan)

Excused: None

**STAFF:**

Daniel Coss, Lisa Grysen, Bruce Ferguson and Brian Goodenough, City Attorney

**AUDIENCE:**

Mike Smock

**AGENDA:**

Motion by Donohue, seconded by Hunsaker and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Whitman, seconded by Waters, and carried by unanimous vote of the Council to **approve the minutes from the December 14, 2020 Regular City Council Meeting as amended.**

**PUBLIC COMMENT:**

None

**CITY ADMINISTRATORS REPORT:**

**WINTER IS HERE!**

Winter has finally arrived in DeWitt. The DPW have been out salting/plowing on several occasions. They have used approximately 50 tons of salt this year. The City has a contract with the State of Michigan to provide 450 tons of road salt this season and there was 100 tons on-hand at the beginning of winter.

**PARK BATHROOM VANDALISM**

Riverside Park continues to be a target of vandalism. Over the New Year's holiday one of the bathroom petition walls was ripped off and damaged. The security camera did get images of individuals and the police department is following-up. The security camera has been invaluable

in assisting with each of the incidents, but does not seem to be reducing or deterring the vandalism.

**110 SOUTH BRIDGE VACANT LOT UPDATE**

The developer and architect continue to work on building layouts for the vacant lot on Bridge and Main Street. On-site parking for residential units continues to be a challenge. The developer is having conversations with the neighboring properties about potential shared parking agreements.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Appointments of Tony Spagnuolo to DeWitt District Library Board:

The following citizen is being appointed/re-appointed to the respective committee or commission assignment for the specified term:

**DeWitt District Library Board (4-Year Term)**

Tony Spagnuolo      503 Windyrush Lane      12/31/2024

Motion by Cooper, seconded by Donohue and carried by unanimous vote of the Council **to confirm Mayor Leeming's appointment of Anthony Spagnuolo to the DeWitt District Library Board to a four (4) year term expiring on December 31, 2024.**

2. Review DeWitt Public Participation Plan:

As a part of the Future Land Use Master Plan update and as a component of the Redevelopment Ready Community (RRC) certification the Planning Commission created a Public Participation Plan.

The RRC program is a community-based program administered by the MEDC, which certifies communities for best practices in redevelopment, particularly in traditional downtown districts. The program also offers communities additional assistance through several MEDC grant programs, including Community Development Block Grant (CDBG) and Community Revitalization Program (CRP).

The Public Participation Plan identifies goals and objectives, key stakeholders, public engagement strategies and outreach methodology.

The Planning Commission recommended approval by City Council of the Public Participation Plan at their regular meeting on December 17, 2020.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council **to refer the DeWitt Public Participation Plan back to the Planning Commission for further review.**

3. COVID-19 Quarantine Leave Time:

Due to the COVID-19 pandemic employees are required to self-quarantine if they are exposed to a known COVID-19 patient or are diagnosed/test positive for COVID-19. The Families First Coronavirus Response Act (FFCRA) covered employees with 80 hours of paid time off, but has expired on December 30, 2020.

The suspension of requiring staff to use their own accrued sick-leave to cover the time they will miss due to self-quarantine or illness is a safety issue for other staff members.

The suspension of this requirement will provide for up to 80 hours of paid leave and waive the requirement of getting a doctor's note after being off for three (3) days.

The self-quarantine time will be established based on the MIOSHA guidelines and the Center for Disease Control (CDC) guidelines.

Prior to the FFCRA City Council had approved this temporary policy at the April 13, 2020 meeting for 30 days.

With the vaccine becoming more widely available extending the policy until March 2 should provide ample coverage.

Motion by Waters, seconded by VanDyke and carried by unanimous vote of the Council **to exempt the need for a doctor's excuse after three (3) days and to provide up to eighty (80) hours of paid sick leave exempting the use of accrued sick time as defined in the personnel policy (sec. 7, item e) and collective bargaining agreements (DPS-Article 15, section 5 and Police-Article 9 section 11.1) specific to the coronavirus (COVID-19) known positive exposure or a positive diagnosis from a physician or as a result of a test for sixty (60) days; January 1, 2021 through March 2, 2021.**

4. Pay Estimate #18 - Community Room:

Pay Estimate #18 covers payment for the following items:

- Framing Costs for the Community Room
- Roofing Costs for the Community Room
- Material Costs for the Community Room (lumber and shingles)

Each of the pay estimates will withhold ten-percent (10%) as a retainer for the work completed.

The total contract with Parish Construction remains unchanged at \$2,717,657.60, which includes Change Order's 1-5.

Total cost of the project, including furniture and fixtures, IT and demo is \$2,850,105.00. The City has a total budget of \$2,900,000.00.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council **to approve Pay Estimate #18 in the amount of \$125,751.00 and authorize payment to Parish Corporation.**

**COUNCIL STAFF REPORTS:**

City Attorney:

- The January 1, 2021 executive order requires amendments to the use of force policy

City Clerk-Treasurer:

- The Drive thru Santa was not very successful (21 cars)
- A special Thank You to Fire Chief Spagnuolo and Firefighters Chris Grewe, Hannah Ingelright, Curtis June, Gary Ball and Ron Zischke for volunteering their time on Christmas Eve

DARA:

- Staff is controlling cost since no revenue is coming in due to pandemic
- May need to ask municipalities for increased contributions if the pandemic continues
- Residents have been very understanding and supportive during the shut down

DAESA:

- Meeting January 21
- Staff is doing very

DDA:

- Meeting January 12

Planning:

- Approved 2021 Meeting Schedule

Parks:

- No Meeting

Police Chief:

- Senate Bill 945 is still alive
- 911 Board is starting to meet again

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting be adjourned at 8:18 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor