

CALL TO ORDER:

Mayor Leeming, (virtually in the City of DeWitt, Clinton County, Michigan), called the Regular City Council Meeting to order at 7:00 p.m. She led the pledge of allegiance.

ROLL CALL:

Council Members Present: Matthew Cooper, (virtually in the City of DeWitt, Clinton County, Michigan) Denise Donohue, (virtually in the City of DeWitt, Clinton County, Michigan) Dave Hunsaker, (virtually in the City of DeWitt, Clinton County, Michigan) Trevor VanDyke, (virtually in the City of DeWitt, Michigan) and Frank Waters, (virtually in the City of DeWitt, Michigan)

Excused: Jennifer Whitman

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson and Brian Goodenough, City Attorney

AUDIENCE:

Justin Blake

AGENDA:

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Hunsaker, seconded by VanDyke, and carried by unanimous vote of the Council to **approve the minutes from the January 11, 2021 Regular City Council Meeting as presented.**

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

MASTER PLAN LAND USE SURVEY AVAILABLE

The survey is active with a link on the homepage of the City's website. A Facebook post was released last week on Tuesday, January 12 and as of Tuesday, January 19 there were 65 returned surveys.

CITY HALL INSULATION AND HVAC PAY APPLICATIONS

At the last Council meeting there was a question about the Insulation and HVAC line items on the pay application. The line items indicate they have been paid at 100%, but the dollar amounts did not match. Attached in your General Information packet is Pay Application #16. This pay application paid the balance of those two items. The contractor did not update Column D to match Column C. Future pay applications will reflect that these two items have been paid 100%.

COMMUNITY ROOM COST BREAK ITEMIZATION

In your General Information Packet is the line item cost for the Community Room. The base cost for the Community Room is \$498,753.00. The General Contractor profit and overhead is added

to that cost for a total contract cost of \$528,346.00. This itemization will be included with future Pay Application requests for the Community Room.

GENERAL INFORMATION PACKET

The additional communications included in the General Information Packet are:

- DAESA Priority 3 & 4 Run Report for 2020 – based on Council request from Dec. 14 Meeting
- General Ledger Distribution Report 1/8-1/21
- DAESA December 2020 Meeting Minutes

OLD BUSINESS:

None

NEW BUSINESS:

1. Appointments to the City's Election Commission:

Section 5.7 of the City Charter states that the City Council shall appoint an Election Commission at least 90 days prior to the regular election. Per the Charter, the Election Commission consists of the Clerk-Treasurer and two other City Officers. The Election Commission is responsible for appointing the election inspectors and resolving election disputes

Motion by Hunsaker, seconded by VanDyke, and carried by unanimous vote of the Council **to appoint the City of DeWitt's Election Commission for the 2021 Election cycle to consist of the City Administrator, City Clerk, Chief of Police and the City Assessor as an alternate.**

2. Consumers Energy Gas Utility Franchise Agreement:

The current 30-year franchise agreement with Consumer's Energy for existing and future gas customers expires in July 15, 2021.

Consumers has requested a 30-year extension for a new franchise agreement. The provisions of the proposed franchise agreement mirror the expiring agreement.

Some of the highlights of the agreement:

- 30-year agreement
- Provide gas service inhabitants of the City at current approved rates
- 30-day notice to revoke agreement by either the City or Consumers
- Require Consumers to relocate infrastructure, at their expense, if it interferes with City functions

The City Attorney, Brian Goodenough, has reviewed the Franchise Agreement.

Motion by VanDyke, seconded by Waters and carried by unanimous vote of the Council **to postpone council action and have this agenda item place on the February 8, 2021 agenda.**

COUNCIL STAFF REPORTS:

City Attorney:

- Use of Force Policy will be completed by January 31, 2021 and submitted to the State

City Clerk-Treasurer:

- Utility bills due on January 27, 2021
- Property Taxes are due on February 16, 2021

DARA:

- One staff person has been brought back
- Some programs are resuming
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DAESA:

- Meeting January 26 due to technology complications
- 2021-2022 Budget will be discussed/approved

DDA:

- Vacancy for a business owner/employee
- Discussions on Farmers Market starting

Planning:

- Meeting scheduled for February 25th

Parks:

- Should meet in February to discuss survey

Police Chief:

- Police vehicles will be a new color (dark gray since silver is no longer an option)
- Bathroom vandals have been prosecuted

ADJOURNMENT:

Motion by VanDyke, seconded by Donohue and carried by unanimous vote of the Council that **the meeting be adjourned at 8:04 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor