

CALL TO ORDER:

Mayor Leeming, (virtually in the City of DeWitt, Clinton County, Michigan), called the Regular City Council Meeting to order at 7:00 p.m. She led the pledge of allegiance.

ROLL CALL:

Council Members Present: Matthew Cooper (7:08 pm), (virtually in the City of DeWitt, Clinton County, Michigan) Denise Donohue, (virtually in the City of DeWitt, Clinton County, Michigan) Dave Hunsaker, (virtually in the City of DeWitt, Clinton County, Michigan) Trevor VanDyke, (virtually in the City of DeWitt, Michigan), Frank Waters (7:01 pm), (virtually in the City of DeWitt, Michigan) and Jennifer Whitman, (virtually in the City of DeWitt, Michigan)

Excused: None

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson, Rich Miller and Brian Goodenough, City Attorney

AUDIENCE:

Darrin Rockcole and Emmie Musser

AGENDA:

Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council that **the agenda be approved with the addition of NB#2 Appointment and re-numbering the remaining items as amended.**

APPROVAL OF MINUTES:

Motion by Donohue, seconded by Waters, and carried by unanimous vote of the Council **to approve the minutes from the February 8, 2021 Regular City Council Meeting as presented.**

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

MEDC SMALL BUSINESS RELIEF GRANTS

The MEDC and Lansing Area Economic Partnership (LEAP) have awarded four Small Business Relief Grants to 3 Legged Dog Yoga, Relli's, Bridge Street Social and Looking Glass Brewery. Each of the businesses receives the maximum amount of \$15,000.00 to help with economic losses during the COVID-19 shutdown.

MDHHS EPIDEMIC ORDERS

The current order in place through 11:59 p.m., March 29, 2021 limits indoor gatherings at non-residential venues to 10 or less from a maximum of two-households. There are exemptions for some workplace activities and training. Outdoor gatherings at non-residential venues without fixed seating are limited to no more than 25 people per event and no more than 20 people per 1,000 square foot in a specific area in the outdoor event.

COMMUNITY ROOM CONSTRUCTION PROGRESS

The Community Room drywall is complete and the painter has started priming the rooms. Completion is still on-schedule for mid-April.

MARCH BOARD OF REVIEW

The March Board of Review will be held virtually this year. The dates and times will be published in the DeWitt-Bath Review along with the link to the virtual meeting and is posted on our website. The State Tax Commission has advised the assessors that the meetings should be held virtually.

GENERAL INFORMATION PACKET

The additional communications included in the General Information Packet are:

- General Ledger Distribution Report 2/05-2/18

OLD BUSINESS:

None

NEW BUSINESS:

1. Appointment of Emmie Musser to Downtown Development Authority:
The following citizen(s) are being appointed/re-appointed to the respective committee or commission assignment for the specified term:

DeWitt Downtown Development Authority (4-Year Term)

Emmie Musser 2040 Arbor Meadows Drive December 31, 2025

Motion by Waters, seconded by Donohue and carried by unanimous vote of the Council **to confirm Mayor Leeming's appointment of Emmie Musser to the Downtown Development Authority to a four (4) year term expiring on December 31, 2025**

2. Appointment of Darrin Rockcole to the City of DeWitt Board of Review:
The following citizen(s) are being appointed/re-appointed to the respective committee or commission assignment for the specified term:

Board of Review (3-Year Term)

Darrin Rockcole 607 Senna Trail January 15, 2024

Motion by Cooper, seconded by Hunsaker and carried by unanimous vote of the Council **to confirm Mayor Leeming's appointment of Darrin Rockcole to the City of DeWitt Board of Review to a three (3) year term expiring on January 15, 2024.**

3. MDOT Category B Grant Contract:
The City of DeWitt received a Category B Grant from the Michigan Department of Transportation in the amount of \$166,500, which is to be matched by the City in the same amount \$166,500. This will provide \$333,000 for road resurfacing and chip sealing in various locations throughout the City.

The project will include repaving the remainder of East Geneva, South Logan, Alpine Drive and chip sealing Mora Circle and Montreux Drive.

The City Attorney, Brian Goodenough, has reviewed the contract on behalf of the City.

Motion by Donohue, seconded by Whitman, and carried by unanimous vote of the Council **to approve the Resolution 2021-03 Michigan Department of Transportation (MDOT) Contract for the Category B Grant in the amount of \$166,500 and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt.**

4. Purchase of 72 inch cut Diesel zero turn lawn mower

The Public Service Department uses three (3), diesel 72" cut mowers to mow lawns in green spaces, parks, City Hall, grass violations and the cemetery.

The current 2012 John Deere mower being replaced has 2460 hours of hard use. The new John Deere 997R commercial 72" diesel mower being purchased is very similar to a 2019 & 2017 John Deere 997 mower already owned and will use the same filters, belts and blades.

DPS Supervisor, Rich Miller has received two quotes for a new mower, including prices for the trade-in value of the 2012 John Deere mower. Funds for this purchase are available through Motor Pool Capital Outlay/DPS. The 2012 mower was originally budgeted for replacement in FY19-20.

<u>QUOTES RECEIVED:</u>	<u>TOTAL:</u>
Bader & Son	\$12,638.95 after trade-in
D&G Equipment	\$14,354.93 after trade-in

Motion by Hunsaker, seconded by Waters, and carried by unanimous vote of the Council **to approve the purchase of a new John Deere 997R Commercial Diesel Z-Trak 72" side discharge 7-Iron Pro deck mower with suspension seat and mulch kit from Bader & Sons for a total of \$12,638.95 after trade-in.**

5. Reconditioning of 2003 Brush Bandit Chipper:

The Public Service Department uses the Brush Bandit Model 250 Chipper for spring and fall brush pick-up, Christmas tree chipping, storm clean-up and tree trimming/removal at City parks, the cemetery and city right-of-ways.

The 2003 chipper is within the hour and age range for reconditioning or replacement. The reconditioned chipper will have all wear/safety components replaced and will be disassembled, sand blasted and painted with all new wiring, hoses and stickers. The Diesel motor on the unit is not being rebuilt because, according to Bandit, it should last us ten (10) or more years before needing to be reconditioned. The Bandit Chipper has been a very good machine and this particular model has proven to be more reliable than the newer machines.

The cost of the Brush Bandit recondition is \$24,347.05, which is about half the cost of a new Brush Bandit Model 250 Disc Chipper (\$49,000). The funds were budgeted in the Motor Pool Capital Outlay-DPS fund for this repair.

Motion by Hunsaker, seconded by VanDyke, and carried by unanimous vote of the Council **to approve the reconditioning of the 2003 Brush Bandit Model 250 Chipper Bandit Industries for a total of \$24,347.**

COUNCIL STAFF REPORTS:

City Attorney:

- Nothing to report

City Clerk-Treasurer:

- Legislation has been introduced to combine the May and August elections and move the August primary to June. This will allow additional time for finalizing the primary election and preparing for the November general election

DARA:

- Meeting next Thursday

DAESA:

- Recruitment and retention of firefighters is still an issue

DDA:

- New DDA member

Planning:

- Discussed the land use master plan and public participation plan

Parks:

- Reviewed equipment and recreation surveys

Police Chief:

- Hired two part-time officers.
- Radios are in

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting be adjourned at 7:35 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor