

**CALL TO ORDER:**

Mayor Leeming, called the Regular City Council Meeting to order at 7:00 p.m. She led the pledge of allegiance.

**ROLL CALL:**

Council Members Present: Denise Donohue, Dave Hunsaker, Trevor VanDyke, (virtually in the City of DeWitt, Michigan), Frank Waters, (virtually in the City of DeWitt, Michigan) and Jennifer Whitman

Excused: Matthew Cooper

**STAFF:**

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

**AUDIENCE:**

Fire Chief Joe Spagnuolo and DAESA Chairperson Sheryl Landgraf

**AGENDA:**

Motion by Hunsaker, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Hunsaker, seconded by Donohue, and carried by unanimous vote of the Council to **approve the minutes from the February 22, 2021 Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

None

**SPECIAL PRESENTATION:**

1. DeWitt Area Emergency Service Authority (DAESA) 2021-2022 Budget:  
DAESA Chairperson, Sheryl Landgraf presented an overview of the 2021-2022 annual budget. The budget has an approximate increase of 2.5 % over the 2020-2021 budget. The City will see approximately a \$12,000 increase in contributions based on the funding formula.
2. DeWitt Area Emergency Services Authority Annual Report:  
Fire Chief Spagnuolo was in attendance to go over the annual report and answer and questions that City Council may have.

**CITY ADMINISTRATORS REPORT:**

**FEDERAL STIMULUS**

The recently passed stimulus package by the House of Representatives includes direct relief to municipalities nationwide. Based on the census data to be used the National League of Cities is estimating that the City of DeWitt would receive \$474,734.00 in replacement revenue. The House Bill has been sent to the Senate where it is being debated now. As details emerge on the bill, I will keep City Council posted.

**MDHHS EPIDEMIC ORDERS**

The MDHHS amended the Epidemic Order on March 2. The new order allows for indoor gatherings up to 25, with no household limit and the outdoor gatherings up to 300 people.

**COMMUNITY ROOM CONSTRUCTION PROGRESS**

The Community Room drywall is complete. The painter has applied the first coat of primer on everything, and the HVAC system is being installed. The electrician is expected to be back the week of March 8, and the flooring contractor should start the week of March 15. Completion is still on-schedule for mid-April.

**MARCH BOARD OF REVIEW**

The March Board of Review was held virtually this year. There were six (6) residential appeal cases heard by the Board of Review.

**GENERAL INFORMATION PACKET**

The additional communications included in the General Information Packet are:

- General Ledger Distribution Report 2/19-3/17
- DAESA February Meeting Minutes

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Police Department Patrol Car Purchase:

City Council was provided with a staff report and vehicle specification sheet for the purchase of a 2022 Chevrolet Tahoe for the police department. The vehicle is being purchased through the State of Michigan's MiDeal bidding program.

The vehicle purchase is identified in the FY21-22 Capital Improvement Plan and due to the very long lead-time the vehicle needs to be ordered now to take delivery by October-November 2021.

The vehicle up-fitting is done by Pro-Com (\$8,814.50) and involves switching the equipment, i.e. top lights, brush guard, computers, cameras, etc.... from the old patrol vehicle to the new patrol vehicle.

The vehicle graphics are done by Michigan Graphics out of St. Johns at an additional cost of \$325.00.

Motion by Whitman, seconded by Donohue, and carried by unanimous vote of the Council **to approve the purchase of a 2022 Chevrolet Tahoe from Todd Wenzel Chevrolet (\$37,555.29) and vehicle up-fitting by Pro-Com (\$8,814.50) for a total amount of \$46,369.79.**

2. Pay Estimate #19 - Community Room:

Pay Estimate #19 covers payment for the following items:

- Drywall costs
- Insulation costs
- Material Costs for the Community Room (lumber and shingles)

Each of the pay estimates will withhold ten-percent (10%) as a retainer for the work completed.

The total contract with Parish Construction remains unchanged at \$2,717,657.60, which includes Change Order's 1-5.

Total cost of the project, including furniture and fixtures, IT and demo is \$2,850,105.00. The City has a total budget of \$2,900,000.00.

**Motion by Hunsaker, seconded by VanDyke, and carried by unanimous vote of the Council to approve Pay Estimate #19 in the amount of \$112,500.00 and authorize payment to Parish Corporation.**

3. Consumers Energy Gas Utility Franchise Agreement:

The current 30-year franchise agreement with Consumer's Energy for existing and future gas customers expires in July 15, 2021.

City Council authorized the introduction of the ordinance at their February 8, 2021 meeting. The City Charter requires the introduced ordinance to be on file for public review for 30 days.

The City did not receive any public comments during the 30-day review period.

Some of the highlights of the agreement:

- 14-year agreement Section 1 – to coincide with Consumers Energy Electric Franchise Agreement
- 60-day notice to revoke agreement by either the City or Consumers
- Require Consumers to relocate infrastructure, at their expense, if it interferes with City functions
- Included restoration in a “timely manner” Section 2
- Cleaned up the Ordinance language in Section 10

The City Attorney, Brian Goodenough, has reviewed the Franchise Agreement.

**Motion by Waters, seconded by Whitman and carried by unanimous vote of the Council to adopt the prepared resolution to approve Ordinance # 2021-01 amending Appendix A Article III, Franchise Agreement of the City of DeWitt Code of Ordinances.**

**COUNCIL STAFF REPORTS:**

City Attorney:

- Working on the new rental agreement for the Community Center

City Clerk-Treasurer:

- All is quiet at City Hall. Utility bills will be going out April 1

DARA:

- Meeting in two weeks

DAESA:

- Met last week

DDA:

- Meeting in two weeks

Planning:

- Meeting for March is cancelled

Parks:

- Meeting April 14

Police Chief:

- Working on traffic backups at the school

**ADJOURNMENT:**

Motion by VanDyke, seconded by Waters and carried by unanimous vote of the Council that **the meeting be adjourned at 8:02 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor