

CALL TO ORDER:

Mayor Leeming called the Regular City Council Meeting to order at 7:00 p.m. She led the Pledge of Allegiance.

ROLL CALL:

Council Members Present: Matthew Cooper, Denise Donohue, Dave Hunsaker, Trevor VanDyke, Frank Waters and Jennifer Whitman

Excused: None

STAFF:

Daniel Coss, Lisa Grysen, Brian Goodenough, City Attorney and Police Chief Bruce Ferguson

AUDIENCE:

None

AGENDA:

Motion by Whitman, seconded by Waters and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Cooper, seconded by Waters, and carried by unanimous vote of the Council **to approve the minutes from the March 11, 2020 Regular City Council Meeting as presented.**

Motion by Whitman, seconded by VanDyke, and carried by unanimous vote of the Council **to approve the minutes from the March 16, 2020 Finance Committee Meeting as presented.**

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

2020 MDOT LOCAL AGENCY PROJECTS

We continue to work with MDOT on our summer construction schedules. ROWE has submitted everything required to make the August and September MDOT bid lettings. We will have ROWE attend a meeting to discuss why these projects missed the April or May bid letting in the future.

EVENT CANCELLATIONS

All public events and conferences for April and most of May have been cancelled. We will continue to monitor the State of MI and CDC guidance for gatherings for beyond May.

CITY PARK RESERVATIONS

There have been several cancellations for events in the City parks. At this point, we are providing full refunds for those cancellations.

STATE AND FEDERAL COVID-19 AID

Currently none of the programs at the State or Federal level are providing direct financial support to the City. FEMA and the Department of Justice have announced funding available to communities for several areas, staffing, supplies, etc..., but those programs have population requirements and the City has not qualified yet. There is some discussion on a Phase 4 Stimulus package that will include aid for smaller communities. As more information becomes available, I will keep City Council posted. All of the departments are tracking all costs associated with the pandemic in order to respond quickly if financial aid is released.

LEAP GRANTS

Two downtown businesses, Sweetie's and Reputation Beverage, were awarded \$10,000 grants. They were among 60 businesses selected, out of 1,870 applicants. Congratulations to both well deserving businesses!

UTILITY AND REFUSE BILLING

The 2nd-quarter bills have been delayed and will not be mailed out until at least late-April or early-May. As long as the due date is prior to the end of the fiscal year, June 30, this should not be a problem for cash flow. The billing for the 2nd quarter Sewer generates approximately \$170,000, the City currently has \$425,000 in reserves at SCCMUA and could utilize those funds to cover any unforeseen costs.

OLD BUSINESS:

None

NEW BUSINESS:

1. Pay Estimate #12 – City Hall Construction:

Pay Estimate #12 covers payment for the following items

- Interior Glass Windows
- Finish Hardware – doors locks, handles, etc...
- Millwork (trim around windows, window sills, doors, etc...)
- Painting

Each of the pay estimates will withhold ten-percent (10%) as a retainer for the work completed.

The total contract with Parish Construction remains unchanged at \$2,118,505.70, which includes Change Order's 1-4.

The City has signed additional contracts with PM Environmental for demolition oversight, \$13,500, IT Right for TV Monitors, \$7,170.93, and Town and Country Technologies for security cameras and category 6 cable, \$54,895.00 and Kentwood Office Furniture, \$65,892.44. The additional contracts total \$141,458.37. The bids for demolition have been received by the general contractor, Parish Corporation, with the low bid coming in at \$37,400.00.

There are still some additional items that pricing is being worked on; Community Room Construction costs and copy machines. Those costs are estimated at approximately \$510,000.00, which would bring total costs to \$2,807,362.00. The City has a total budget of \$2,900,000.00.

Motion by Donohue, seconded by VanDyke, and carried by unanimous vote of the Council to **approve Pay Estimate #12 in the amount of \$79,834.00 and authorize payment to Parish Corporation.**

2. Temporary Suspension of Accrued Sick Leave/Dr. Docs for COVID-19:

Due to the COVID-19 pandemic employees may be required to self-quarantine if they are exposed to a known COVID-19 patient or are diagnosed/test positive for COVID-19.

The suspension of requiring staff to use their own accrued sick-leave to cover the time they will miss due to self-quarantine or illness is a safety issue for other staff members.

The suspension of this requirement will provide for up to 14 days of City provided paid leave and waive the requirement of getting a doctor's note after being off for three (3) days.

The self-quarantine time will be established based on the Mid-Michigan District Health Department (MMDHD) guidelines and the Center for Disease Control (CDC) guidelines.

City Council approved this temporary policy at the March 11, 2020 meeting and I am recommending the policy be extended for an additional 30 days; until May 13, 2020.

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council to **exempt the need for a doctor's excuse after three (3) days and to provide up to fourteen (14) days of paid sick leave exempting the use of accrued sick time as defined in the personnel policy (sec. 7, item e) and collective bargaining agreements (DPS-Article 15, section 5 and Police-Article 9 section 11.1) specific to the coronavirus (COVID-19) known positive exposure or a positive diagnosis from a physician or as a result of a test for an additional thirty (30) days; expiring on May 13, 2020.**

COUNCIL STAFF REPORTS:

City Attorney:

- Rick Hillman (from Foster Swift) has been appointed as 55th District Judge. Tom Maher will be assisting the City in his place.

City Clerk-Treasurer:

- Deadline for nominating petitions is April 21, 2020 at 4 pm

DARA:

- Meeting on Thursday, April 16th

DAESA:

- Meeting on April 16th

DDA

- Meeting April 14th

Police Chief:

- 607 Turners Street, New Life Assisted Living, has been shut down due to residents and staff testing positive for COVID-19
- Thomas Janitorial is disinfecting City Hall and the police cars every Friday afternoon
- Police Department has a good supply of personal protection equipment
- Extending days off for patrol officers
- DPS is working staggered shifts and each person has their own work vehicle
- Not enforcing the 8" grass/weeds ordinance

Parks:

- No Meeting

Planning:

- No Meeting

Councilperson Donohue made mention of people gathering in her neighborhood despite the "Stay Home, Stay Safe" Order

Mayor Leeming mentioned that Graham Filler's Town Hall Meeting was very good

ADJOURNMENT:

Motion by VanDyke, seconded by Donohue and carried by unanimous vote of the Council that **the meeting be adjourned at 8:14 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor