

CALL TO ORDER:

Mayor Leeming, called the Regular City Council Meeting to order at 7:00 p.m. She led the pledge of allegiance.

ROLL CALL:

Council Members Present: Matthew Cooper (arrived at 7:35 pm), Denise Donohue (arrived at 7:02 pm), Dave Hunsaker, Trevor VanDyke, Frank Waters, and Jennifer Whitman

Excused: None

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson, Rich Miller and Brian Goodenough, City Attorney

AUDIENCE:

Adam Falkowski, C2AE

AGENDA:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Hunsaker, seconded by Whitman and carried by unanimous vote of the Council **to approve the minutes from the May 10, 2021 Regular City Council Meeting as presented.**

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

COMMUNITY ROOM CONSTRUCTION PROGRESS

The concrete contractor has finished all the remaining sidewalks and curbing in front of the Community Room. The doors are scheduled to be completed by May 26 and the flooring contractor will be in to finish right after the doors are completed.

ROAD CONSTRUCTION UPDATE

The northbound lane of Bridge/DeWitt will be milled May 21-22 and resurfaced on May 24. Herbison Road from Schavey to Airport is scheduled to be milled and resurfaced from May 26-29. The Clinton County Road Commission, at their expense, milled and resurfaced South DeWitt Road from Herbison to the I-69 overpass. A BIG Thank you goes out to them for doing this.

FARMERS MARKET

Just a reminder that the DDA Farmers Market starts on June 1. They will have 25 vendors for the first market of the season.

AMERICAN RESCUE PLAN ACT FAQ'S

I have included a FAQ sheet in your General Information Packet about the American Rescue Plan Act (ARPA) program. The ARPA is the program that will be distributing federal funds to assist communities with the effects of the COVID-19 pandemic. The US Dept of Treasury has not yet released the funding amounts for Non-Entitlement Communities (NEU), which are communities less than 50K population. The funding amounts are anticipated to be released by the May 28.

GENERAL INFORMATION PACKET

The additional communications included in the General Information Packet are:

- General Ledger Distribution Report 5/6-5/19
- Auditor Engagement Letter for FY20-21

PUBLIC HEARING:

Mayor Leeming, called the Public Hearing to receive comments on the Fiscal Year 2021-2022 Budget for all City funds, DDA Budget and the millage rate of 13.00 mills for General Operating to order at 7:16 pm.

Hearing no comments, written or oral, Mayor Leeming closed the Public Hearing at 7:17 pm.

OLD BUSINESS:

None

NEW BUSINESS:

1. Approval of FY 2021-22 Budget:

A public hearing has been published in the May 9, 2021 *DeWitt Bath Review* for the public's consideration of the FY 2021-22 Budget, Fee Schedule, Millage Rate, DDA Budget and Six-Year Capital Improvement Plan per the requirements of PA 2 of 1968 and the City Charter.

Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council to **approve resolution 2021-04 adopting the FY 2021-22 Budget and 2021-2026 Capital Improvement Plan, FY 2021-22 Schedule of Fees, DDA FY21-22 Budget and setting FY 2021-22 Operating City of DeWitt Millage Rate at 13.0 mills.**

2. Purchase of 2022 Ford F250 Regular Cab 4x4 work truck:

The Department of Public Services uses the F250 ¾ ton, 4x4 pickup trucks daily for: Landscaping, Miss Dig marking, road repairs, parks and building maintenance, storm sewer work, trailer towing and snow plowing. The DPS currently has three ¾ ton 4x4 work trucks.

The truck that has been identified as needing replacement based on years of service and condition is a 2006 F250 4x2 with 95,750 miles. The 2006 F250 4x2 will be driven until the new 2022 truck is delivered.

Funds are available for this purchase in Motor Pool Capital Outlay-DPS Fund. The following quotes were received for the 2022 F250 4x4:

- Gorno Ford \$37,493.00 (2022 Model)
- LaFontaine Ford \$36,435.83 (2021 Model)
- Pauli Ford \$32,589.65 (2022 Model)

Motion by Donohue, seconded by Hunsaker and carried by unanimous vote of the Council **to approve the purchase of a new 2022 Ford F250 Regular cab, 4x4, Automatic Transmission, 8 foot bed work truck with Tow Package, Back Rack, Plow mount and safety light from Pauli Ford of St Johns for \$32,589.65**

3. Community Room Policy Development:

Based on the discussion at the May 10 regular meeting, City Council was provided with an updated Policy, Guidelines and Application form.

The fee schedule has been set to reflect \$20 per hour rate for residents and \$40 per hour for non-residents with a \$150.00 Security Deposit.

Motion by Hunsaker, seconded by Donohue and carried by unanimous vote of the Council **to direct staff to research the fee schedule regarding non-profit organizations.**

4. MDOT TEDF Category B Funds Resolution of Support:

The MDOT Category B Transportation Economic Development Funds (TEDF) are intended for communities with less than 10,000 population and is a competitive application process. There is approximately \$3 million available statewide with the maximum award of \$250,000 for each community. The Category B funds have to be matched dollar-for-dollar by the local community and can only be used for road resurfacing and other activities not considered regular/routine maintenance.

The application for the City would include repaving Larkwood Drive, Oakwood Drive, River Oaks Drive and crack sealing various locations throughout the City (see below for list of all locations). The proposed project and application will be for the \$340,000 with a local match of \$170,000.00.

Applications are due by June 1, 2021. If awarded, the funding would be available for 2022

Motion by Donohue, seconded by Hunsaker and carried by unanimous vote of the Council **to approve the prepared resolution 2021-05, a Resolution of Support for the City of DeWitt application for the Michigan Department of Transportation Category B Transportation Economic Development Funds and authorize the City Administrator to be the primary MDOT contact.**

COUNCIL STAFF REPORTS:

City Attorney:

- Working on Code of Conduct

City Clerk-Treasurer:

- Auditors to arrive in June for prelim
- Preparing 2021 summer taxes
- No new information on the November 2021 election

DARA:

- No Meeting.

DAESA:

- Recording Secretary Sandra June has decided to retire after working for the Fire Authority the last 19 years. Staff is preparing a job description and will be posting the position soon.

DDA:

- 2021-2022 Budget

Planning:

- Meeting will be held May 27

Parks:

- No Meeting

Police Chief:

- The Half Marathon ran smoothly
- The Memorial Day Parade will begin at the Memorial Building at 10 a.m. and will end at the DeWitt City Cemetery. Mayor Pro-Tem Hunsaker has prepared his speech for the event.

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting be adjourned at 8:22 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor