

CALL TO ORDER:

Mayor Leeming called the Regular City Council Meeting to order at 7:02 p.m. She led the Pledge of Allegiance.

ROLL CALL:

Council Members Present: Matthew Cooper, Denise Donohue, Dave Hunsaker, Trevor VanDyke, and Jennifer Whitman

Excused: Frank Waters

STAFF:

Daniel Coss, Lisa Grysen, and Brian Goodenough, City Attorney

AUDIENCE:

Adam Falkowski, C2AE

AGENDA:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Whitman, seconded by Van Dyke, and carried by unanimous vote of the Council **to approve the minutes from the May 11, 2020 Regular City Council Meeting as presented.**

PUBLIC HEARING:

Mayor Leeming opened the Public Hearing at 7:03 pm to receive comments on the Fiscal Year 2020-2021 Budget for all City funds and the millage rate of 13.00 mills for General Operating.

Hearing no comments, either written or oral, Mayor Leeming closed the Public Hearing at 7:04 pm.

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

DDA FARMERS MARKET

The DDA will be delaying the start of the market, at least until July. There are several new requirements that need to be implemented and we are still trying to work those out. In addition, the Market Manager abruptly resigned on Wednesday.

CONSTITUTIONAL REVENUE SHARING

The State of Michigan released the estimates for FY2020 and for FY2021; they are anticipating a 6.1% reduction for FY20 and 12.1% for FY21. This is based on the state's fiscal year ending September 30. For the City, which out fiscal year ends June 30, that equates to approximately \$380,000 for FY20 and \$362,000 for FY21. The City received \$410,000 in FY 2019. SEMCOG put out an excellent article about Constitutional Revenue Sharing that you can read [here](#).

GAS TAX PAYMENTS – MTF FUNDS

The estimated April 2020 payments from MDOT are expected to be approximately \$32,000 for both Major and Local Streets, as compared to approximately \$40,000 in April 2019. City Council was provided with a powerpoint presentation that outlines revenue estimates by the [State of Michigan](#).

STATE AND FEDERAL COVID-19 AID

FEMA has started the application for Public Assistance reimbursement. We are still waiting on costs of some supplies that were purchased. Once those are in, I anticipate submitting our first request for reimbursement by the end of June.

CITY HALL UPDATE

All the counter tops will be set by June 4th, painter will be in to do final coat the week of June 15 and hopefully be able to turn over the building to furniture and Comcast the week of June 22nd. If this schedule holds true move-in could happen the week of July 6th.

NEXT COUNCIL MEETING

Just a reminder the next City Council meeting is on Monday, June 8, which I anticipate will be held in City Council Chambers, provided the EO does not get extended beyond May 28.

CITY HALL OPENING TO THE PUBLIC

City Hall is expected to open to the public on June 1, 2020 and all staff return to normal shifts and operations. We have all the safety measures in place and will have signage posted outside the entrance for those coming inside the building.

OLD BUSINESS:

None

NEW BUSINESS:

1. Approval of FY 2020-21 Budget:

A public hearing has been published in the May 17, 2020 *DeWitt Bath Review* for the public's consideration of the FY 2020-21 Budget.

City Council was provided with a prepared resolution and revised budget book to approve the FY 2020-21 Budget.

Motion by VanDyke, seconded by Donohue, and carried by unanimous vote of the Council to **approve the prepared resolution approving the FY 2020-21 Budget and 2020-2025 Capital Improvement Plan, adopting the FY 2020-21 Schedule of Fees, and setting FY 2020-21 Millage Rate at 13.0 mills.**

2. DeWitt Downtown Development Authority (DDA) Fiscal Year 2020-21 Operating Budget:

Per the Downtown Development Authority Act 57 of 2018 125.4228 Budget; cost of handling and auditing funds. Sec. 228(1) "The director of the authority shall prepare and submit for the approval of the board a budget for the operation of the authority for the ensuing fiscal year. The budget shall be prepared in the manner and contain the information required of municipal

departments. Before the budget may be adopted by the board, it shall be approved by the governing body of the municipality. Funds of the municipality shall not be included in the budget of the authority except those funds authorized in this act or by the governing body of the municipality.”

The FY 2020-21 Budget was provided to City Council and was discussed during the regular meeting. The DDA Budget Committee has reviewed the budget and are recommending adoption by the Mayor and City Council.

Motion by Whitman, seconded by VanDyke, and carried by unanimous vote of the Council **to approve the Fiscal Year 2020-21 Operating Budget of the DeWitt Downtown Development Authority.**

3. MDOT TEDF Category B Funds Resolution of Support:

The MDOT Category B Transportation Economic Development Funds (TEDF) are intended for communities with less than 10,000 population and are competitive application process. There is approximately \$3 million available statewide with the maximum award of \$250,000 for each community. The Category B funds have to be matched dollar-for-dollar by the local community and can only be used for road resurfacing and other activities not considered regular/routine maintenance.

The application for the City would include repaving of the curbed section of East Geneva, Logan, Alpine and chip sealing of Montreux and Mora. The proposed project and application will be for the \$303,000 with a local match of \$166,500.00.

Applications are due by June 1, 2020. If awarded, the funding would be available for 2021.

Motion by Donohue, seconded by Hunsaker, and carried by unanimous vote of the Council **to approve the Resolution of Support for the City of DeWitt application for the Michigan Department of Transportation Category B Transportation Economic Development Funds and authorize the City Administrator to be the primary MDOT contact.**

COUNCIL STAFF REPORTS:

City Attorney:

- No new legal issues; courts are closed.
- Council Member Hunsaker, Mayor Leeming and DAESA Chairperson Landgraf did an excellent job with the “definition of a run”

City Clerk-Treasurer:

- The City will be sending out absentee ballot applications to all registered voters for the August and November 2020 elections

DARA:

- Executive Director, Chad Stevens, is trying to see if it will be possible to offer the summer programs. He is also working on a new program called “Camp in a Box”

DAESA:

- Committee is working on hours and salary for the Fire Chief
- The definition of a run has been completed. The official wording will be in the minutes from the DAESA meeting
- DAESA is very lucky to have Chairperson Landgraf

DDA

- The Farmers Market Manager has resigned; talking to Bath Township about sharing a Market Manager; Farmers Markets are delayed until July

Parks:

- No Meeting

Planning:

- Meeting Cancelled

Councilmember Hunsaker asked Daniel Coss to let the Department of Public Works staff know that the cemetery looked great and he was very impressed.

ADJOURNMENT:

Motion by VanDyke, seconded by Hunsaker and carried by unanimous vote of the Council that **the meeting be adjourned at 8:00 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor