

CALL TO ORDER:

Mayor Leeming called the Regular City Council Meeting to order at 7:00 p.m. She led the Pledge of Allegiance.

ROLL CALL:

Council Members Present: Matthew Cooper, Denise Donohue (arrived at 7:02 pm), Dave Hunsaker, Trevor VanDyke, Frank Waters and Jennifer Whitman

Excused: None

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson and Brian Goodenough, City Attorney

AUDIENCE:

None

AGENDA:

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Whitman, seconded by VanDyke, and carried by unanimous vote of the Council to **approve the minutes from the May 26, 2020 Regular City Council Meeting as presented.**

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

CITY HALL UPDATE

The schedule has been set for moving in to the new City Hall the week of July 13. The moving company will be dropping off moving supplies on July 1 and packing will begin. Installation and changeover of the phones, computers and furniture should be completed by July 13 facilitating a smooth transition.

DDA FARMERS MARKET MANAGER JOB POSTING

The DDA is in the process of recruiting a new Market Manager. The position description is posted on the DDA Facebook page and website. We hope to have someone on board in the new few weeks, which should allow us to look at resuming the Farmers Market sometime in July.

MEDC MATCH ON MAIN APPLICATION

The DDA received seven business applications for the MEDC grant program. The application was completed and submitted to the MEDC on Thursday, May 28. If the DDA is awarded the grant each business will receive \$7,142.00 to help with operations, building improvement or business enhancements. The MEDC is expected to announce grant recipients by June 12.

NEXT COUNCIL MEETING

Just a reminder the next City Council meeting is on Tuesday, June 23, which was scheduled to accommodate vacations. Those vacations have been cancelled, therefore the meeting could be moved back to Monday if Council would like.

CITY HALL OPENED TO THE PUBLIC

City Hall opened to the public on June 2 and so far has been without issue.

ZBA MEETING

An application for a setback variance has been submitted. The variance request is expected to be on the July 13 ZBA Agenda.

OLD BUSINESS:

None

NEW BUSINESS:

1. Water System Agreement Extension-Lansing Board of Water and Light- Certificate of Extension No. 20:

The City and the Lansing Board of Water and Light (LBWL) entered into a Water System Agreement on August 8, 2000, which brought LBWL water to the City of DeWitt and also put the LBWL in charge of water system operation and maintenance. Based on State law, the City and the LBWL could not enter into an agreement that is longer than 30 years

In order to keep the Agreement term at 30 years an “ever-greening” provision was placed in the Agreement, which states that each year the City and LBWL can agree to extend the agreement another year and must be made by June 1st.

The Water System Agreement Extension, if approved, would change the expiration date of the Water System Agreement from August 8, 2049 to August 8, 2050.

Motion by Hunsaker, seconded by Van Dyke and carried by unanimous vote of the Council **to approve the Water Service Agreement Extension dated May 28, 2020 between the Lansing Board of Water and Light and the City of DeWitt and authorize the Mayor and City Clerk to sign the agreement on behalf of the City.**

2. Street Acceptance for Wildflower Meadows:

Three (3) different sections of streets are completed in Wildflower Meadows and are ready for acceptance to the City local street system.

The streets have been completed and were inspected by our engineers, C2AE, during construction. During construction the developer was required to cover the costs of our engineers and the material testing company, SME. The testing company, SME, performed density testing of the stone base material, asphalt compaction and asphalt mix composition to ensure they meet the City standards for street construction.

The testing reports have been reviewed by C2AE and meet all the City standards.

In order for the streets to be a part of the City street system and receive funding from MDOT, City Council has to adopt a resolution accepting the streets.

The adopting resolution is attached for each street being recommended for acceptance.

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council **to approve the Resolution accepting Wineleaf Lane as a public street for Public Street purposes and accepted to the City of DeWitt municipal street system.**

3. Street Acceptance for Wildflower Meadows:

Three (3) different sections of streets are completed in Wildflower Meadows and are ready for acceptance to the City local street system.

The streets have been completed and were inspected by our engineers, C2AE, during construction. During construction the developer was required to cover the costs of our engineers and the material testing company, SME. The testing company, SME, performed density testing of the stone base material, asphalt compaction and asphalt mix composition to ensure they meet the City standards for street construction.

The testing reports have been reviewed by C2AE and meet all the City standards.

In order for the streets to be a part of the City street system and receive funding from MDOT, City Council has to adopt a resolution accepting the streets.

The adopting resolution is attached for each street being recommended for acceptance.

Motion by Donohue, seconded by Cooper and carried by unanimous vote of the Council **to approve the Resolution accepting Verbena Lane as a public street for Public Street purposes and accepted to the City of DeWitt municipal street system.**

4. Street Acceptance for Wildflower Meadows:

Three (3) different sections of streets are completed in Wildflower Meadows and are ready for acceptance to the City local street system.

The streets have been completed and were inspected by our engineers, C2AE, during construction. During construction the developer was required to cover the costs of our engineers and the material testing company, SME. The testing company, SME, performed density testing of the stone base material, asphalt compaction and asphalt mix composition to ensure they meet the City standards for street construction.

The testing reports have been reviewed by C2AE and meet all the City standards.

In order for the streets to be a part of the City street system and receive funding from MDOT, City Council has to adopt a resolution accepting the streets.

The adopting resolution is attached for each street being recommended for acceptance.

Motion by Waters, seconded by VanDyke and carried by unanimous vote of the Council **to approve the Resolution accepting Senna Trail as a public street for Public Street purposes and accepted to the City of DeWitt municipal street system.**

COUNCIL STAFF REPORTS:

City Attorney:

- Nothing to report

City Clerk-Treasurer:

- Absentee Applications have been sent out and the State of Michigan has a website to “track your ballot”

DARA:

- No Meeting

DAESA:

- No Meeting

DDA

- No Meeting

Parks:

- No Meeting

Police Chief:

- Monday there will be a diversity walk from the High School to the Middle School

Planning:

- Meeting Cancelled

Next Meeting:

- Motion by Cooper, seconded by Hunsaker and carried by unanimous vote of the Council **to change the next regular City Council meeting from Tuesday June 23 to Monday June 22, 2020.**

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that
the meeting be adjourned at 8:28 p.m.

Respectfully submitted,

Lisa M. Gysen
City Clerk-Treasurer

Susan J. Leeming
Mayor