

CALL TO ORDER:

Mayor Leeming, called the Regular City Council Meeting to order at 7:00 p.m. She led the pledge of allegiance.

ROLL CALL:

Council Members Present: Matthew Cooper, Denise Donohue, Dave Hunsaker, Trevor VanDyke, and Frank Waters

Excused: Jennifer Whitman

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney, Mike Blum, Foster Swift

AUDIENCE:

Melinda Frame, Chad Vorce, Jeff Donohue, Union Representative and Brad Richmond, Union Representative

AGENDA:

Motion by Donohue, seconded by VanDyke and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Hunsaker, seconded by Waters and carried by unanimous vote of the Council to **approve the minutes from the May 24, 2021 Regular City Council Meeting as presented.**

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

COMMUNITY ROOM CONSTRUCTION PROGRESS

The inside of the Community Room is approximately 95-percent complete. The outside landscaping and final grading work is yet to be completed. The room should receive an approved certificate of occupancy the week of June 21.

ROAD CONSTRUCTION UPDATE

The first phase of road construction is completed, with Bridge/DeWitt Road and Herbison Road opening in the last several days. The local street project is anticipated to begin the week of June 28 and be completed by the end of July.

AMERICAN RESCUE PLAN ACT FAQ'S

Additional information is being released regularly as the State of Michigan and MML receive clarification from US Treasury. The State of Michigan has received the federal funds and is in the process of developing an application for municipalities to fill out to receive funding. The application is expected to be released in the next 30 days and the first round of payments starting approximately 30 days after the application is released.

PUBLIC SAFETY PAYROLL REIMBURSEMENT – CARES ACT

The City received a second (final) distribution of payroll reimbursement under the CARES Act stimulus package. The City submitted a request for \$103,838.73 in eligible payroll and was awarded \$69,187.32 or 66% in total. The State of Michigan reimbursed all eligible applicants 66%.

GENERAL INFORMATION PACKET

The additional communications included in the General Information Packet are:

- General Ledger Distribution Report 5/21-6/04
- Assessor Monthly Report
- DAESA Meeting Minutes from May 20, 2021

OLD BUSINESS:

None

NEW BUSINESS:

1. Enter Closed Executive Session:

Motion by Hunsaker, seconded by Donohue and carried by roll-call vote of the Council to enter Closed Session per the Open Meetings Act PA 267 of 1976 as amended 15.268 Section 8(a) per written request of June 2, 2021 at 7:10 pm.

ROLL CALL VOTE:

Donohue	Yes	Cooper	Yes
Hunsaker	Yes	VanDyke	Yes
Waters	Yes	Whitman	Absent

Return to regular session at 7:37.

2. Grievance #01-NS-001-21-004 Step #4 Decision:

On May 5, 2021 the Personnel Director, Administrator Coss implemented disciplinary action against city staff member Chad Vorce for off-duty violation of City policies occurring on January 14, 2021; Section 19 Social Media and Rules & Regulations 4.2 General Conduct.

Under the terms of the Collective Bargaining Agreement Article 6, Section 6.5 the employee is entitled to an “expedited” grievance process. The appeal of grievance #01-NS-001-21-004 was sent directly to the Step 3 – Mayor, skipping Steps 1 & 2, Chief of Police and City Administrator, respectively.

The Mayor received the appeal on May 7, 2021 and denied the appeal on May 11, 2021.

City Council is to issue a ruling on whether to uphold the Mayor’s and City Administrator’s decision, thereby denying the appeal in Step 4; or overturning the decision and approving the appeal in Step 4.

Motion by Hunsaker, seconded by Donohue and carried by unanimous vote of the Council to **Issue an order to uphold the termination by denying Grievance #01-NS-001-21-004.**

3. MML Liability and Property Pool Renewal (MMLLPP):

The City subscribes with the Michigan Municipal League (MML) for liability and property insurance. The Michigan Municipal League Liability and Property Pool provides comprehensive property, general liability, auto liability, public officials' liability insurance and related services to cities, villages, townships and other public entities.

The City of DeWitt carries coverage up to \$10,000,000.00 each occurrence. The City of DeWitt has been with the MML Liability and Property Pool since 1992. The premium for 2021-22 is an increase of \$1,983.00. Upon receiving payment of the 2021 invoice the City of DeWitt will receive a \$3,113.00 dividend payment from the MML Liability and Property Pool.

The premium increase is attributed to a slight increase in building values and the addition of the Community Room.

Motion by Donohue, seconded by VanDyke and carried by unanimous vote of the Council **to authorize the renewal to the Michigan Municipal League Liability and Property Pool for the term of July 1, 2021 through July 1, 2022 in an amount not to exceed \$46,911.00.**

4. Water System Agreement Extension-Lansing Board of Water and Light- Certificate of Extension No. 21:

The City and the Lansing Board of Water and Light (LBWL) entered into a Water System Agreement on August 8, 2000, which brought LBWL water to the City of DeWitt and also put the LBWL in charge of water system operation and maintenance. Based on State law, the City and the LBWL could not enter into an agreement that is longer than 30 years.

In order to keep the Agreement term at 30 years an "ever-greening" provision was placed in the Agreement, which states that each year the City and LBWL can agree to extend the agreement another year and must be made by June 1st.

The Water System Agreement Extension, if approved, would change the expiration date of the Water System Agreement from August 8, 2050 to August 8, 2051.

Motion by VanDyke, seconded by Waters and carried by unanimous vote of the Council **to approve the Water Service Agreement Extension dated May 24, 2021 between the Lansing Board of Water and Light and the City of DeWitt and authorize the Mayor and City Clerk to sign the agreement on behalf of the City.**

5. Approval of Fireworks Display for St. Francis Retreat 2021 Faith Fest:

St. Francis Retreat has scheduled Saturday, June 26, 2021 at dusk as the night for the Fireworks Display during the Faith Fest Festival. Attached is the permit application, list of fireworks that will be used in the display and the site plan.

Chief Ferguson and Chief Spagnuolo have both reviewed and approved the proposed site plan for the fireworks.

Motion by Waters, seconded by Cooper and carried by unanimous vote of the Council **to approve the fireworks display for Night Magic, Inc. for June 26, 2021 in conjunction with the 2021 Faith Fest Festival.**

6. Road Closure Request for June 29 Car Show:

The 16th Annual Car Cruise-In is scheduled for Tuesday, June 29, 2021 from 6:00 p.m. to 8:00 p.m. The DDA requests Council approval to close the following downtown city streets from 3:30 pm to 8:30 pm:

Bridge Street from the north side of Washington Street to the south side of Madison Street.

Main Street from the west side of Scott Street to the east side of Franklin Street.

Motion by Cooper, seconded by Donohue and carried by unanimous vote of the Council **to approve the road closure request for the 100 blocks of North Bridge, South Bridge, East Main and West Main on June 29, 2021 from 3:30 pm to 8:30 pm for the DDA Car Cruise In.**

7. Community Room Policy Development Review:

City Council was provided with an updated based on the discussion at May 24 regular meeting.

Motion by Donohue, seconded by VanDyke and carried by unanimous vote of the Council **to approve the updated Community Room Policy as presented.**

COUNCIL STAFF REPORTS:

City Attorney:

- Possible court case regarding lot mowing has been stopped due to the resident mowing the lawn

City Clerk-Treasurer:

- Auditors completed the preliminary audit virtually
- Preparing 2021 summer taxes

DARA:

- Working on Kids Camp and 2-week Summer School. Kids will attend school for ½ day then be bussed by the school district over to DARA for the second ½ of the day

DAESA:

- Interviewing two candidates for the Recording Secretary (now called Administrative Assistant) position tomorrow at 6 pm.

DDA:

- Reserving \$89,000 as a place holder for a future use
- Façade grants are the top priority.

Planning:

- Meeting was cancelled due to lack of quorum

Parks:

- No Meeting

Police Chief:

- RAVE alert system needs to have some improvements
- Dr. Deiter's last day is Wednesday June 16th, his replacement will be starting the following week.

Mayor Leeming:

- Gold Star Memorial Presentation was amazing
- Look into the multi-use path crossings on major streets

ADJOURNMENT:

Motion by VanDyke, seconded by Cooper and carried by unanimous vote of the Council that **the meeting be adjourned at 8:24 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor