

**CALL TO ORDER:**

Mayor Leeming called the Regular City Council Meeting to order at 7:00 p.m. She led the Pledge of Allegiance.

**ROLL CALL:**

Council Members Present: Matthew Cooper, Denise Donohue, Dave Hunsaker, Trevor VanDyke, Frank Waters and Jennifer Whitman

Excused: None

**STAFF:**

Daniel Coss, Lisa Grysen, Bruce Ferguson and Brian Goodenough, City Attorney

**AUDIENCE:**

None

**AGENDA:**

Motion by Donohue, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Whitman, seconded by Waters, and carried by unanimous vote of the Council to **approve the minutes from the July 13, 2020 Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

None

**CITY ADMINISTRATORS REPORT:**

**CITY HALL UPDATE**

The move went fairly smooth. There are a few minor items the contractor has to get finished up in the building before we do the final punch list walk-through. The demolition of the old City Hall is expected to start by July 31. There is some additional asbestos carpet adhesive, approximately 2,200 square feet that was found in the City Administrative side. The abatement contractor, HBC, is putting together a revised abatement cost for the City.

**PUBLIC ACT 123 APPLICATIONS SUBMITTED**

Both of the applications for the Hazard Pay Grant and the Public Safety Payroll reimbursement have been submitted to the MI Department of Treasury. The payroll reimbursement application submitted for April and May totaled \$103,838.72.

**EAST GENEVA ROAD CONSTRUCTION**

The road construction is underway. The contractor started removing and replacing driveway culverts and storm sewer pipe on Tuesday, July 21 and should be completed with all the driveways by Friday, July 24. The paving contractor expects to be in to mill the road way early next week and have the paving completed by August 7, provided the weather cooperates.

**VIRTUAL MEETING EXECUTIVE ORDER**

The EO permitting virtual meetings is set to expire on August 11. If the order does not get extended meetings for boards and commissions will be held in-person.

**MEDC RESTART MI GRANTS**

The MEDC has allocated approximately \$5 million for the tri-county area to be awarded in the form of grants for either \$10,000 or \$20,000 depending on the type of organization. The Lansing Economic Area Partnership (LEAP) is administering the grants in this region for the MEDC. As of July 20 LEAP has received 461 applications, with 9% from Clinton County businesses. The application period will stay open until August 5. The DDA has been pushing out all the information to the business community.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. 2019 Police Department Annual Report – Chief Bruce Ferguson:

City Council was provided with the 2019 Annual Report for the City of DeWitt Police Department. Chief Ferguson was in attendance and provided an overview of the Annual Report.

Motion by Whitman, seconded by VanDyke, and carried by unanimous vote of the Council to **receive and place on file the 2019 Annual Report for the City of DeWitt Police Department.**

2. DeWitt Area Emergency Services Authority (DAESA) – Board Member Compensation:

Currently, the Fire Authority Board Member positions are not compensated for serving on the board. Both of the participating Townships pay their members for serving on the board at a rate of \$50.00 per meeting.

The Authority regular governance meetings are once per month; with sub-committee meetings for budget, equipment and personnel.

If City Council choose, they could set a compensation rate for the board members similar to the Olive and Riley Townships, \$50.00 per regular meeting.

If the rate is set on meeting attendance that would require the City to get that information on a regular basis from the Fire Authority.

The other option would be to pay a set amount for the year, \$600.00-\$800.00, with a minimum attendance requirement, i.e., 50-percent of regular meetings.

Mayor Leeming stated that the compensation should be paid by the DeWitt Area Emergency Services Authority and not the participating municipality. This process should be reviewed when the current agreement is renegotiated.

Motion by Donohue, seconded by Whitman, and carried by unanimous vote of the Council **to authorize the City representatives on the DeWitt Area Emergency Services Authority Board to be compensated \$800 per year for attendance and participation in DAESA meetings.**

3. Senna Trail Street Acceptance Extension:

City Council was provided with a resolution for the acceptance of Senna Trail Street extension. The developer has completed all the requirements in order for the street to be accepted in to the City of DeWitt street system.

Our engineers, C2AE, were on-site during the construction for observation and the Drain Commissioners Office has completed inspection of the storm sewer system.

The prepared resolution is required by the Michigan Department of Transportation (MDOT) and will be submitted to MDOT for Senna Trail to be accepted and added to the City's Act 51 system.

Motion by Whitman, seconded by VanDyke, and carried by unanimous vote of the Council **to approve the prepared resolution approving the acceptance of Senna Trail Extension to the City's street system.**

4. Verbena Lane Street Acceptance Extension:

City Council was provided with a resolution is for the acceptance of Verbena Lane Street extension. The developer has completed all the requirements in order for the street to be accepted in to the City of DeWitt street system.

Our engineers, C2AE, were on-site during the construction for observation and the Drain Commissioners Office has completed inspection of the storm sewer system.

The prepared resolution is required by the Michigan Department of Transportation (MDOT) and will be submitted to MDOT for Verbena Lane to be accepted and added to the City's Act 51 system.

Motion by Cooper, seconded by Waters, and carried by unanimous vote of the Council **to approve the prepared resolution approving the acceptance of Verbena Lane Extension to the City's street system.**

5. Wineleaf Lane Street Acceptance Extension:

City Council was provided with a resolution is for the acceptance of Wineleaf Lane Street extension. The developer has completed all the requirements in order for the street to be accepted in to the City of DeWitt street system.

Our engineers, C2AE, were on-site during the construction for observation and the Drain Commissioners Office has completed inspection of the storm sewer system.

The prepared resolution is required by the Michigan Department of Transportation (MDOT) and will be submitted to MDOT for Wineleaf Lane to be accepted and added to the City's Act 51 system.

Motion by Waters, seconded by VanDyke, and carried by unanimous vote of the Council **to approve the prepared resolution approving the acceptance of Wineleaf Lane Extension to the City's street system.**

6. MML-Workers' Compensation Fund:

City Council was provided with a copy of the ballot for the two Trustees that have agreed to seek election to the MML Workers' Compensation Fund Board of Trustees. A brief biographical sketch of these candidates was provided also for their review.

Motion by Donohue, seconded by Whitman, and carried by unanimous vote of the Council **to cast a ballot for Mr. Marlon Brown, Mayor Pro Tem, City of Mason and Penny Hill, Assistant City Manager, Traverse City for a four year term beginning October 1, 2020 for the MML Workers' Compensation Fund Board of Trustees.**

**COUNCIL STAFF REPORTS:**

City Attorney:

- Researching whether the day camps for DARA could open per the newest executive order issued by the Governor

City Clerk-Treasurer:

- 1325 absentee ballots have been mailed, 47.7 % have been returned so far
- Looking into having two precincts held in the new community room for future elections

DARA:

- Their liability insurance carrier will not cover the authority if they open back up the summer day camps
- They will be having a strategic planning session due to the lost revenue from no day camps

DAESA:

- Riley Township representative, Roy Thelen will be resigning as soon as a replacement is found

DDA

- Meeting in two weeks

Parks:

- Meeting next month

Planning:

- Still in standby mode
- Have one vacancy

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that  
**the meeting be adjourned at 8:36 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor