

**CALL TO ORDER:**

Mayor Leeming called the Regular City Council Meeting to order at 7:00 p.m. She led the Pledge of Allegiance.

**ROLL CALL:**

Council Members Present: Matthew Cooper, Denise Donohue, Dave Hunsaker, Frank Waters and Jennifer Whitman

Excused: Trevor VanDyke

**STAFF:**

Daniel Coss, Lisa Grysen, Bruce Ferguson and Brian Goodenough, City Attorney

**AUDIENCE:**

None

**AGENDA:**

Motion by Hunsaker, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Hunsaker, seconded by Donohue, and carried by unanimous vote of the Council **to approve the minutes from the June 23, 2020 Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

None

**CITY ADMINISTRATORS REPORT:**

**CITY HALL UPDATE**

The schedule has been set for moving in to the new City Hall the week of July 13. The moving company will be dropping off moving supplies on July 1 and packing will begin. Installation and changeover of the phones, computers and furniture should be completed by July 13 facilitating a smooth transition.

**PUBLIC ACT 123**

This public act will allow for reimbursement of payroll expenses for the month of April and May for Public Safety and Public Health. The MI Department of Treasury is in the process of creating the applications for this program. The due date for the applications is July 17. We will be applying for all of our eligible payroll expenses. In addition, PA 123 has created a grant application for hazard pay for first responders. The maximum amount is \$1,000 per employee and the program is first-come, first-serve. There is \$100 million allocated for this program.

**DDA FARMERS MARKET RETURNS**

The first market was held on July 7 and was a success! We had 15 vendors and they were very pleased with the setup and safety precautions that we had in place. The market will continue every Tuesday through October.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Pay Estimate #13 – City Hall Construction:

Pay Estimate #13 covers payment for the following items

- Landscaping
- Specialties – bathroom fixtures, lockers, toilet paper dispensers, etc...

Each of the pay estimates will withhold ten-percent (10%) as a retainer for the work completed.

The total contract with Parish Construction remains unchanged at \$2,118,505.70, which includes Change Order's 1-4.

The City has signed additional contracts with PM Environmental for demolition oversight, \$13,500, IT Right for TV Monitors, \$7,170.93, and Town and Country Technologies for security cameras and category 6 cable, \$54,895.00 and Kentwood Office Furniture, \$65,892.44. The additional contracts total \$141,458.37. The bids for demolition have been received by the general contractor, Parish Corporation, with the low bid coming in at \$37,400.00.

There are still some additional items that pricing is being worked on; Community Room Construction costs and copy machines. Those costs are estimated at approximately \$510,000.00, which would bring total costs to \$2,807,362.00. The City has a total budget of \$2,900,000.00.

**Motion by Hunsaker, seconded by Cooper, and carried by unanimous vote of the Council to approve Pay Estimate #13 in the amount of \$99,761.00 and authorize payment to Parish Corporation.**

2. Frontier Communications Agreement for Relocation of Utilities on Main Street in 2020:

City Council was provided with the agreement with Frontier Communications to authorize the relocation of their utilities on North and South Bridge Street.

Frontier Communications requires the City of DeWitt to pay in full the amount of the relocation in advance of the project. Frontier Communications will provide a breakdown of costs at the end of the project and any differences will be reconciled at that point.

The estimated cost of relocation for Frontier is \$42,375.00.

The cost estimates from the utilities are as follows:

|                  |             |
|------------------|-------------|
| Consumers Energy | \$92,527.00 |
| Frontier Comm.   | \$42,375.00 |

Total Cost: \$134,902.00

Motion by Cooper, seconded by Whitman, and carried by unanimous vote of the Council **to approve the agreement with Frontier Communications and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt and authorize a budget amendment for the \$42,375.00 to be paid by the General Fund.**

3. Cost Estimate for Consumers Energy:

City Council was provided with the cost estimate with Consumers Energy to authorize the relocation of their utilities on North and South Bridge Street.

Consumers Energy requires the City of DeWitt to pay in full the amount of the relocation in advance of the project. Once the project is approved to move forward Consumers Energy will provide a contract for payment.

The estimated cost of relocation for Frontier is \$92,527.00.

The cost estimates from the utilities are as follows:

|                  |             |
|------------------|-------------|
| Consumers Energy | \$92,527.00 |
| Frontier Comm.   | \$42,375.00 |

Total Cost: \$134,902.00

Motion by Donohue, seconded by Waters, and carried by unanimous vote of the Council **to approve moving forward with Consumers Energy to bury overhead utilities and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt and authorize a budget amendment for the \$92,527.00 to be paid by the General Fund.**

**COUNCIL STAFF REPORTS:**

City Attorney:

- Working with Chief regarding enforcement of the executive order requiring masks be worn.

City Clerk-Treasurer:

- Over 1100 absentee ballots have been mailed.

DARA:

- No recreations centers are allowed to open and DARA is following DeWitt Public Schools decisions

DAESA:

- Meeting Thursday 7/16

DDA

- Meeting tomorrow at noon

Parks:

- No Meeting

Police Chief:

- Scammer caught when he tried to pick up money
- Many vehicle larcenies are being reported

Planning:

- Meeting in a few weeks

**ADJOURNMENT:**

Motion by Whitman, seconded by Cooper and carried by unanimous vote of the Council that **the meeting be adjourned at 8:17 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor