

CALL TO ORDER:

Mayor Leeming called the Regular City Council Meeting to order at 7:00 p.m. She led the Pledge of Allegiance.

ROLL CALL:

Council Members Present: Matthew Cooper, Dave Hunsaker, Trevor VanDyke, Frank Waters and Jennifer Whitman

Excused: Denise Donohue

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson and Brian Goodenough, City Attorney

AUDIENCE:

None

AGENDA:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Whitman, seconded by Waters, and carried by unanimous vote of the Council to **approve the minutes from the August 10, 2020 Regular City Council Meeting as presented.**

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

MDOT CATEGORY B GRANT AWARDED

The City has been awarded a Category B Grant by MDOT. The grant is for \$166,500 and requires a dollar-for-dollar local match, \$166,500. The MDOT and Local Funds will be used to pave the following streets: East Geneva, South Logan Street and Alpine Drive. Mora and Montreux are programmed to get chip sealed. The funds for the project are contingent on the legislature making the appropriation for FY2021 and will be available after October 1, 2020.

DDA REIMAGINING 2020 CHRISTMAS MARKET

Due to the COVID 19 restrictions currently in place and the amount of pre-planning involved with the market the DDA Board has decided to change the look of the Christmas Market for this year. Details are still being worked out, but more information will be forthcoming in the near future.

In addition, City Council may want to discuss the present delivery program that occurs on Christmas Eve.

FORMER CITY HALL DEMOLITION

The contractor expects to start demolition on Monday, August 24. The asbestos abatement has been completed and the building has passed all air quality tests. Consumers Energy has completed the disconnection of the utilities.

PAYROLL REIMBURSEMENT PROGRAM

MI Department of Treasury is still reviewing applications. They have received 750+ applications and have reviewed approximately 500. Treasury expects to start making announcements in early September.

OLD BUSINESS:

None

NEW BUSINESS:

1. **LBWL Presentation of the DeWitt Water System Master Plan:**

Derek Ambs, LBWL Planning Engineer, will be in attendance to go over the Master Plan and answer any questions City Council may have.

The 2020 Master Plan is an incremental update from the 2017 comprehensive update. The Lansing Board of Water and Light are not recommending any major changes or modifications to the water distribution system with this update.

A few of the highlights from the Master Plan:

- Page 3 & 4 give a summary review of the system as a whole
- Starting on Page 9 is a list of fire hydrant replacement recommendations
- Page 13 gives a comparison of water usage for the Community

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council to receive and place on file the 2020 City of DeWitt Water Distribution Master Plan Update dated March 2020 as prepared by the Lansing Board of Water and Light.

2. **FY2021 SCCMUA Budget and Lift Station 301 Pump Replacement:**

City Council was provided with the FY 2021 SCCMUA Operating Budget for the City of DeWitt and a memo outlining the 301 Pump Replacement project. Brad Gurski, SCCMUA Director, was in attendance to go over the budget and 301 pump replacement with City Council.

Municipalities that own SCCMUA are provided an opportunity to review the annual SCCMUA Operating Budget. Each Community pays for the maintenance and other work on its respective sanitary sewer lines and projects within its corporate limits, and shares for administration and operation of the treatment plant. The City of DeWitt owns 11.3131% of the treatment facility and accounts for approximately 13.47% of flow to the facility, which is slightly higher as compared to 2019 at 12.31%.

The monthly contribution for the City of DeWitt for Fiscal Year 2021 as presented in the adopted budget is \$33,845.95 or \$406,151.38 annually.

On August 18, 2020 the proposed Fiscal Year 2021 Budget was authorized to be presented to the owner municipalities by the SCCMUA Board of Directors.

A Public Hearing on the budget will be held September 15, 2020. The budget will be on the agenda for adoption at the October 20, 2020 SCCMUA Board meeting.

Motion by Cooper, seconded by VanDyke, and carried by unanimous vote of the Council **to receive and place on file the 2021 Southern Clinton County Municipal Utilities Authority Annual Operating Budget.**

3. Review DARA FY 2021 Budget – Executive Direct Chad Stevens:

Chad Stevens, Executive Director for DARA was present via zoom to present the DeWitt Area Recreation Authority Budget Summary for 2021.

Motion by Cooper, seconded by Hunsaker, and carried by unanimous vote of the Council **to receive and place on file the 2021 DeWitt Area Recreation Authority Budget Summary.**

4. City Hall Pay Application #14 Approval:

Pay Estimate #14 covers payment for the following items:

- Remaining concrete sidewalk
- Final asphalt – bike path, driveway approach
- Finish drywall
- Finish painting
- Final electrical

Each of the pay estimates will withhold ten-percent (10%) as a retainer for the work completed.

Parish Construction is working on the punch for final closeout of Phase I, City Hall,

The total contract with Parish Construction remains unchanged at \$2,677,401.70, which includes Change Order's 1-4.

The City has signed additional contracts with PM Environmental for demolition oversight, \$13,500, IT Right for TV Monitors, \$7,170.93, and Town and Country Technologies for security cameras and category 6 cable, \$54,895.00 and Kentwood Office Furniture, \$65,892.44. The additional contracts total \$141,458.37. The bids for demolition have been received by the general contractor, Parish Corporation, with the low bid coming in at \$37,400.00.

There are still some additional items that pricing is being worked on; Community Room Construction costs and copy machines. Those costs are estimated at approximately \$510,000.00, which would bring total costs to \$2,807,362.00. The City has a total budget of \$2,900,000.00.

Motion by Hunsaker, seconded by VanDyke, and carried by unanimous vote of the Council **to approve Pay Estimate #14 in the amount of \$220,864.00 and authorize payment to Parish Corporation.**

COUNCIL STAFF REPORTS:

City Attorney:

- Nothing to report

City Clerk-Treasurer:

- Audit for the City, DDA and DAESA has been completed

DARA:

- No Meeting

DAESA:

- Fire appreciation golf outing was very nice.

DDA:

- No Meeting

Parks:

- No Meeting

Planning:

- Meeting on August 27th

Police Chief:

- Helicopter landed in Wildflower Meadows

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting be adjourned at 8:28 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor