

**CALL TO ORDER:**

Chairman Sullivan called the meeting to order at 7:05 p.m. He also led the pledge of allegiance.

**ROLL CALL**

Members Present: Cook, Haas, Patterson, VanDyke, Ware (remotely) and Sullivan

Members Excused: Vacancy

**STAFF:**

Administrator Coss, Administrative Assistant Sarah Stoltzfus and Planning Consultant Michelle Bennett

**AUDIENCE:**

Cliff Flood (remotely) 310 E. Dill

**APPROVE AGENDA:**

Motion by Commissioner VanDyke, seconded by Commissioner Patterson and carried by unanimous vote of the Planning Commission that **the Planning Commission's agenda for September 24, 2020 be approved as presented. MOTION CARRIED.**

**APPROVAL OF MINUTES:**

Motion by Commissioner VanDyke, seconded by Commissioner Cook and carried by unanimous vote of the Planning Commission that **the minutes of the August 27, 2020 Regular Planning Commission Meeting be approved as presented. MOTION CARRIED.**

**PUBLIC COMMENTS:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS**

1. **Review Lot Split Application for 310 E. Dill- Staff Report**

The property owner of 310 E. Dill has submitted an application for a lot split along East Dill Dr. There will be three parcels in total. They meet all the zoning requirements.

Motion by Commissioner VanDyke, seconded by Commissioner Haas,  
**to approve the lot split request for 310 East Dill Drive.**

2. **Review Demographics for 2020 Master Plan Update- Staff Report**  
Planning Consultant Michelle Bennett gave an update on the demographics section of the Master Plan and went over the tax valuation map for the City. She will be clarifying the subcategories of “types of family households” and City Administrator Coss will be putting together a comparison of neighboring communities for the Planning Commission members to look at. **Discussion Only.**

**PLANNING COMMISSION MEMBER COMMENTS:**

City Administrator Coss gave updates on the road construction projects and also the changes in businesses downtown.

**ADJOURNMENT:**

Motion by Commissioner VanDyke, seconded by Commissioner Patterson and carried by unanimous vote of the Planning Commission that **this meeting be adjourned at 8:17pm.**

Respectfully submitted,

Sarah Stoltzfus,  
Recording Secretary