

CALL TO ORDER:

Mayor Leeming, called the Regular City Council Meeting to order at 7:04 p.m. She led the pledge of allegiance.

ROLL CALL:

Council Members Present: Matt Cooper, Denise Donohue, Dave Hunsaker, Jennifer Whitman and Frank Waters (arrived at 7:08 pm)

Excused: Trevor VanDyke

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

AUDIENCE:

Shanna Spickard, Superintendent, DeWitt Public Schools and County Commissioner Robert Showers

AGENDA:

Motion by Hunsaker, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council **to approve the minutes from the October 11, 2021 Regular City Council Meeting as presented.**

PUBLIC COMMENT:

County Commissioner Robert Showers gave an update on Clinton County

CITY ADMINISTRATORS REPORT:

FENCING LOOKING GLASS GLEN SEWER LIFT STATION

The sewer lift station at Looking Glass Glen and West Dill intersection is in need of safety/security fencing. The sewer authority, SCCMUA, is working with the homeowner most impacted by the lift station to come up with something that is aesthetically pleasing and provides safety/security for the station.

FIVE-YEAR RECREATION MASTER PLAN

The updated plan is in the final stages of being completed. The final plan will be presented to City Council in January 2021 for review and approval. The City is required to have an approved plan on file with the DNR to be eligible for several grant programs. The plan is on schedule to be approved by the DNR in early 2022, which would allow the City to apply for any available grants in 2022.

2021 LEAF COLLECTION

Curbside leaf collection has been started by the DPW and is running smoothly. The DPW, at this time, has a full contingent of City staff, which should limit the need for labor contract staff.

SMALL BUSINESS RELIEF GRANTS – CLINTON COUNTY

The Clinton County Board of Commissioners has allocated \$2 million in ARPA funds towards small business relief grants in Clinton County. The funds are being administered by the Lansing Economic Area Partnership (LEAP) and will be awarded in grant amounts ranging from \$10,000-\$25,000. There is additional information in your General Information packet about the program. Email communication was sent to all downtown businesses about the program.

GENERAL INFORMATION PACKET

The additional communications included in the General Information Packet are:

- General Ledger Distribution Report 10/08 - 10/22

OLD BUSINESS:

None

NEW BUSINESS:

1. Introduction of DeWitt Public Schools Superintendent:

Dr. Shanna Spickard introduced herself, gave a brief overview of her experience, and explained the bond proposal that will be voted on November 2, 2021.

2. DDA Street Closure Request for the Annual Christmas Market:

The DDA's Christmas Market is scheduled for Saturday, December 4, 2021 from 2:00 p.m. to 6:30 p.m. The DDA is requesting approval to close the downtown city streets. See attached map.

The DDA is requesting that the streets be closed from 7:00 a.m. to 8:00 p.m. to allow for setup and teardown of the event.

Motion by Cooper, seconded by Waters and carried by unanimous vote of the Council **to approve the requested street closures for the Annual DDA Christmas Market taking place December 4, 2021 as outlined on the map dated October 25, 2021.**

3. Consumption of Alcohol in the Right-of-Way for the Christmas Market

City Ordinance Chapter 58, Article I, Section 58-1 Consumption of alcoholic liquor in public areas states: "The city may permit the consumption of beer and wine but no other alcoholic liquor in its designated municipally owned or controlled areas, other than public parks, for a limited time, by the issuance of a written license by the State of Michigan filed with the city clerk, upon written application to the city and approval by the city council and the chief of police or the designee of either of them."

The Downtown Development Authority (DDA) is requesting the approval of a street closure and approval to allow for the consumption of alcohol in accordance with the City ordinance for the Christmas Market on December 4, 2021. Each of the licensed establishments in the downtown district would be responsible for complying with the provisions of their license to determine if carry-out, off-premise consumption is permitted.

The limits of the consumption in the downtown would be Bridge Street from Washington to Jefferson, and Main Street from Scott Street to Market Street (see attached map) from 2:00-6:30 pm. Signage will be in place delineating the areas where consumption of alcohol is permitted.

Chief Ferguson has reviewed the request and is satisfied with the proposed measures to keep the area safe and secure.

Motion by Hunsaker, seconded by Whitman and carried by roll call vote of the Council **to approve the DDA request to allow for the consumption of alcohol in the City right-of-way from 2-6:30 pm, December 4, 2021 on Bridge Street from Washington to Jefferson, and Main Street from Scott to Market, as outlined in the attached map dated October 25, 2021, in accordance with City Ordinance, Chapter 58, Article I, Section 58-1.**

ROLL CALL:

Cooper	Yes	Donohue	No
Hunsaker	Yes	VanDyke	Absent
Whitman	Yes	Waters	Yes

4. Local Officers Compensation Commission Report for 2022-2023:

The City of DeWitt Local Officers Compensation Committee (L.O.C.C.) met October 19, 2021 as a requirement of the City Charter to determine the salaries for all elected officials for the City.

The Local Officers Compensation Commission filed their findings with the City Clerk on October 19, 2021.

City Ordinance Chapter 2, Article V, Division 4, Section 2-148 states:

Salary determinations of local officials; city council veto powers: The local officer's compensation commission shall determine the salaries of all local elected officials, which determination shall be the salaries unless the city council, by resolution adopted by two-thirds of all the councilmembers elected and serving rejects such salaries within 30 days of the filing of the local officer's compensation commission report with the City Clerk. In the case of rejection, the existing salary shall prevail.

Lisa Grysen, City Clerk, was present to answer any questions pertaining to the 2022-2023 report that was provided to City Council.

CITY COUNCIL OPTIONS:

If City Council chooses to reject the findings of the Local Officer Compensation Commission, it shall within 30 days, by November 18, 2021, adopt by two-thirds a resolution rejecting the report.

If City Council chooses to take "No Action" the Local Officers Compensation report recommendations will go in to effect on January 1, 2022.

No action taken

COUNCIL STAFF REPORTS:

City Attorney:

- Working on a few administrative issues and reviewing the special use permit for the Church that is purchasing the former Memorial Building

City Clerk-Treasurer:

- Ballots are coming in slowly
- City Hall open from 8 am to 4 pm on 10/30
- Polls will be open from 7 am to 8 pm on 11/2

DARA:

- No Meeting

DAESA:

- Special meeting on Wednesday, October 27, 2021 regarding priority 3 and 4 runs in the City of DeWitt

DDA:

- No Meeting
- Planning meeting on Wednesday for the Christmas Market

Planning:

- No Meeting

Parks:

- Working on the plan. All field trips to the parks have been completed

Police Chief:

- Meeting with Dr. Spickard on Wednesday to discuss the communication system
- Training on the body cameras on 12/26
- DeWitt is in the playoffs

ADJOURNMENT:

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council that **the meeting be adjourned at 8:15 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor