

CALL TO ORDER:

Mayor Leeming, called the Regular City Council Meeting to order at 7:00pm. She led the pledge of allegiance.

ROLL CALL:

Council Members Present: Matt Cooper, Denise Donohue, Dave Hunsaker, Trevor VanDyke, Jennifer Whitman (7:19pm) and Frank Waters

Excused: None

STAFF:

Daniel Coss, Sarah Stoltzfus, Bruce Ferguson, and Brian Goodenough, City Attorney

AUDIENCE:

Joe Wright of Spicer Group- 14415 White Oaks Dr, Lansing, MI, Lynn Lindsay-5265 Chestnut St, Lansing, MI, Karen Lindsay- 5837 Haag Rd. Lansing, MI, Lisa Sullivan-307 Windyrush Ln, DeWitt, MI 48820, Bill Sullivan- 307 Windyrush Ln, DeWitt, MI 48820, Stella Gallagher- 110 N. Logan St, DeWitt, MI 48820

AGENDA:

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by VanDyke, seconded by Cooper and carried by unanimous vote of the Council **to approve the minutes from the December 13, 2021 Regular City Council Meeting as amended, with the addition of McGuire Park in the New Business item #2.**

Motion by Cooper, seconded by Donohue and carried by unanimous vote of the Council **to approve the minutes from the December 13, 2021 Closed Session as presented.**

SPECIAL PRESENTATION:

Resolution of Appreciation for William Sullivan- Planning Commission since 2005

PUBLIC HEARING:

2022-2026 Parks and Recreation Master Plan

Open: 7:07pm

Joe Wright, Spicer Group, gave a brief overview of the Master Plan amendment and adoption process.

Closed: 7:11pm

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

F2021 LEAF COLLECTION RECAP

The DPS department ended collecting 205 dump truck loads, which equates to approximately 2,562.5 cubic yards of leaves collected. This year's collection was comparable to previous years.

2021-2022 SALT CONSUMPTION

The DPS has used approximately 75 tons of salt so far this season Through the MiDEAL Salt bidding program, the City has access to an additional 300 tons of salt and we have 50 tons on reserve at the Clinton County Road Commission. Administrator Coss will gather information on how many tons of salt are used for one run through the City.

MML CAPITAL CONFERENCE

The MML Capital Conference at the Lansing Center is scheduled for March 15-16 and is tentatively going to be held in-person. The registration information for the conference is in your General Information Packet. If you are interested in attending, let me know and I can get you registered.

AT-HOME COVID-19 TEST KITS

Every staff member and City Council member has been provided a kit with two (2) at-home test kits. These test kits are being provided to help keep employees safe and help prevent interruptions to City operations.

GENERAL INFORMATION PACKET

The additional communications included in the General Information Packet are:

- DAESA Minutes- December 16, 2021
- Accounts Payable Report- December 12, 2021-January 20, 2021
- Assessor Monthly Report
- Communication from Rep. Moolenaar's office
- MML Capital Conference registration form

OLD BUSINESS:

None

NEW BUSINESS:

1. Pay Application #22- Community Room 100% Complete

The work in the Community Room and the new City Hall has been completed and this will be the last regular pay application that will be submitted by Parish Construction.

Motion by Donohue, seconded by VanDyke and carried by unanimous vote of the Council **to approve Pay Application #22 in the amount of \$81,040.00 and authorize payment to Parish Corporation.**

2. 2022-2026 Parks and Recreation Master Plan Resolution 2022-01:

The City of DeWitt is required to have an approved Recreation Master Plan on file with the Michigan Department of Natural Resources for grant eligibility. Spicer Group has assisted in updating the 2022-2026 Recreation Master Plan with the help of input from the public, different committees and a survey.

Motion by Donohue, seconded by Whitman and carried by unanimous vote of the Council **to approve Resolution 2022-01 adopting the combined 2022-2026 Parks and Recreation Master Plan with Spicer Group correcting the clerical errors prior to submittal.**

3. Appointments to the City's Election Commission:

Motion by Cooper, seconded by Waters and carried by unanimous vote of the Council **to appoint the City of DeWitt's Election Commission for the 2022 Election cycle to consist of the City Administrator, City Clerk, Chief of Police and the City of Assessor as an alternate.**

4. Building Permit Fees:

The City of DeWitt, DeWitt Charter Township and City of Grand Ledge are reviewing the Building Permit Fee Schedule. The proposed changes will include an increase in the application fee from \$10.00 to \$15.00 and is non-refundable.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council **to approve the attached Building Permit Fee Schedule dated January 24, 2022 with an effective date of January 25, 2022.**

5. Reschedule January 18 Goal Setting Session- No Staff Report

The proposed date for the Goal Setting Session is set for February 23, 2022 at 6pm.

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council **to select February 23, 2022 to hold the 2022 Goal Setting Session.**

6. Greater Lansing Regional Committee Stormwater Management Memorandum of Agreement Resolution 2022-02

The City of DeWitt has been a member of the GLRC since it began. The dues for this membership are \$6,287.50 and are divided evenly between the City of DeWitt and the DeWitt Public Schools.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council **to approve Resolution 2022-02 Memorandum Agreement confirming the City of DeWitt's membership to the Greater Lansing Regional Committee for Stormwater Management and authorize Rich Miller, DPS Supervisor, to be the City representative.**

COUNCIL STAFF REPORTS:

City Attorney:

- Nothing to report

City Clerk-Treasurer:

- Nothing to report

DARA:

- Trouble staffing referees, but they are looking into different sources to help
- Program #'s are good
- Chad Stevens acquired a lot of office furniture from the state to update DARA's previous items.

DAESA:

- Increase Fire Chief hours from 20 hours/ week to 30 hours/ week

DDA:

- Preparing for DDA Coordinator hiring process
- Mayor Leeming participated in a podcast
- DDA meetings will be moved to Mondays instead of Tuesdays
- City will be getting flowers for the Kahler Family
- March 5th or March 19th are potential dates for the Cabin Fever Reliever

Planning:

- Next meeting is scheduled for Thursday, January 27, 2022

Parks:

- Nothing scheduled until February

Police Chief:

- AXON Body cameras are in
- Recently hosted/ attended an ALICE Training (very well-attended)
- Awarded a 12k grant for body cameras

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting be adjourned at 8:33 p.m.**

Respectfully submitted,

Sarah A. Stoltzfus
Administrative Assistant II

Susan J. Leeming
Mayor