

**CALL TO ORDER:**

Mayor Leeming called the Regular City Council Meeting to order at 7:00pm. She led the pledge of allegiance.

**ROLL CALL:**

Council Members Present: Matt Cooper, Denise Donohue, Dave Hunsaker, Trevor VanDyke, Frank Waters (arrived at 7:04 pm) and Jennifer Whitman

Excused: None

**STAFF:**

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

**AUDIENCE:**

Stella Gallaher, Justin Clement, and Jon Horford

**AGENDA:**

Motion by Cooper, seconded by VanDyke and carried by unanimous vote of the Council that **the agenda be approved as amended.**

**APPROVAL OF MINUTES:**

Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council **to approve the minutes from the February 14, 2022 Regular City Council Meeting as presented.**

Motion by Donohue, seconded by Whitman and carried by unanimous vote of the Council **to approve the minutes from the February 23, 2022 Goal Setting Workshop as presented.**

**PUBLIC COMMENT:**

Stella Gallaher, 110 N. Logan Street, asked about the large carts for yard waste.

Jon Horford, 227 N Sycamore, Lansing, introduced himself and stated that he is running for State Representative.

**CITY ADMINISTRATORS REPORT:**

**CABIN FEVER RELIEVER MARCH 19, 2022**

The DDA is working on getting all the final details of the event taken care of. They are in need a few more volunteers for some of the stations. The DDA is working on getting an online sign-up for volunteers.

**MML CAPITAL CONFERENCE**

Just a reminder the MML Capital Conference is coming up in Lansing March 15-16. Anyone that is interested in attending, please let me know and we can get you registered.

**CITY WEBSITE UPDATES**

Work continues with the updating of the city website. A draft of the webpage should be available for Council to review in the next 3-4 weeks. As a part of the website upgrades a new online payment system is being evaluated. A presentation for Council will be made at the March 14 meeting to go over the new features of the online payment system.

**GENERAL INFORMATION PACKET**

The additional communications included in the General Information Packet are:

- General Ledger Report February 11-22, 2022
- Communication from Clinton County Waste Management Department

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Appointment of John Koskela to DeWitt Area Recreation Authority:  
The following citizen(s) are being appointed to the respective committee assignment for the specified term:

**DeWitt Area Recreation Authority**

John Koskela	1212 Sandhill Drive	12/31/2024
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Motion by Cooper, seconded by Hunsaker and carried by unanimous vote of the Council to **confirm Mayor Leeming's appointment of John Koskela to fulfill the term of Samantha Stevens on the DeWitt Area Recreation Authority expiring on December 31, 2024.**

2. Spicer Agreement for MIDNR Grant Application:  
City Council was provided with a letter of engagement from Spicer Group for a 2022 MIDNR grant application for a Michigan Natural Resources Trust Fund Grant (MNRTF) or Land Water Conservation Fund Grant (LWCF) in McGuire Park.

As a part of the agreement Spicer Group will do a pre-scoring exercise and make a recommendation on which grant the project would have the highest probability for receiving an award.

The grant application will include adding pickle ball courts, an adult exercise station and an ADA accessible path to the Looking Glass River from the existing non-motorized path in the park.

The scope of services includes attendance at completing the grant application, design of the project and bidding of the project.

City Council was provided with the Letter of Agreement outlining the full scope of services for the project for review.

**COUNCIL STAFF REPORTS:**

City Attorney:

- An appearance ticket has been issued to 122 E. Main Street
- Nothing new to report on the pending lawsuit

City Clerk-Treasurer:

- Nominating Petitions are available. They are due by April 19th at 4 pm
- February 28<sup>th</sup> is the last day to collect property taxes for 2021 tax year

DARA:

- No Meeting

DAESA:

- March 8<sup>th</sup> is the “go live” date for the new radios
- Missed a priority 4 run while on a mutual aid fire in Delta Township
- A funding formula audit has been completed by the City back to 2010
- The funding formula will be calculated by staff from now on

DDA:

- No Meeting

Planning:

- Approved the 2021 annual report
- Reviewed the 5-year CIP plan

Parks:

- Special meeting on March 23 to look at playground equipment

Police Chief:

- Ox Roast planning will start soon
- Attending coffee club
- Radios live on 3/8 (same day as DAESA radios)
- Conducting a RAVE test on Wednesday

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting be adjourned at 7:32 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor